

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **17 November 2015**

Report of: **Head of Environmental Health**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2015/16**

SUMMARY

At the Committee meeting in September, the Work Programme for 2015/16 was reviewed. Members are now invited to note the actions from the last meeting and to further review the work programme for 2015/16.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 22 September 2015, as shown in Appendix A to the report, be noted; and
- (b) that the Work Programme for 2015/16, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 22 September 2015, the Work Programme for 2015/16 was reviewed.

MONITORING

2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2015/16

3. The work programme for 2015/16 agreed at the last meeting is attached as Appendix B.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

5. The Committee is invited to:-
 - (i) note progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
 - (ii) review the Licensing and Regulatory Affairs Committee Work Programme for 2015/16, as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Ian Rickman (Ext 4773).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 17 November 2015

Progress on Actions from last meeting

Date of Meeting	22 September 2015
Subject	Licensing and Regulatory Affairs Committee Work Programme 2015/16
Type of Item	Programming
Action by Committee	<p>The Committee considered a report by the Director of Community on its work programme for 2015/16.</p> <p>RESOLVED that:-</p> <p>(a) the progress on actions arising from the meeting of the Committee held on 7 July 2015, as shown in Appendix A to the report, be noted;</p> <p>(b) ‘Review of Licensing Policy’ be added to the work programme for 17 November 2015;</p> <p>(c) ‘Review of Licensing Policy – Outcome of Consultation’ be added to the work programme for 26 January 2016;</p> <p>(d) ‘Gambling – Statement of Principles’ be added to the work programme for 17 November 2015;</p> <p>(e) ‘Gambling – Statement of Principles – Outcome of Consultation’ be added to the work programme for 26 January 2016;</p> <p>(f) ‘Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees – Outcome of Consultation’ be added to the work programme for 17 November 2015; and</p> <p>(g) subject to (b) – (f) above, the work programme for 2015/16, as shown in Appendix B to the report, be confirmed.</p>
Outcome	Work programme amended accordingly
Link Officer	Martyn George
Subject	A Review of the Hackney and Private Hire Licensing Conditions

Type of Item	Monitoring
Action by Committee	<p>The Committee considered a report by the Director of Community on proposed changes to the conditions for Hackney Carriage and Private Hire vehicles and operators.</p> <p>RESOLVED that:-</p> <p>(a) the proposed changes to the Conditions for Hackney Carriage and Private Hire vehicles and operators, as summarised in Appendix B to the report, be sent to all licensed taxi operators/plate holders in the area (the "Trade"), inviting any representations to be made to the Head of Environmental Health within 6 weeks;</p> <p>(b) the Head of Environmental Health be authorised to draft Conditions and Requirements, as amended, after the consultation process; and</p> <p>(c) following the consultation process, the revised conditions be submitted to the Committee at its meeting on 26 January 2016.</p>
Outcome	
Link Officer	Helen Spires
Subject	Review of Hackney Carriage Fares
Type of Item	Consultation from Executive
Action by Committee	<p>The Committee considered a report by the Director of Community on the Review of Hackney Carriage Fares.</p> <p>RESOLVED that the Executive be advised of the Committee's views as follow:-</p> <p>(a) that the proposal from the Hackney Carriage Association that there be a standard charge of 50p for any luggage carried outside the passenger compartment be accepted; (voting: 8 for, 3 against);</p> <p>(b) that the proposal from the Hackney Carriage Association that the maximum charge for fouling a vehicle be increased to £70 be accepted; and</p> <p>(c) subject to (a) and (b) above, there be no change made to the taxi tariff at the present time.</p>
Outcome	Report submitted to the Executive on 2 November 2015.
Link Officer	Helen Spires

Subject	Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees
Type of Item	Policy review
Action by Committee	<p>The Committee considered a report by the Director of Community on the proposed amendment to Private Hire and Hackney Carriage Licensing Duration and Fees.</p> <p>RESOLVED that:-</p> <p>(a) Private Hire and Hackney Carriage Driver's Licences be granted for three years from 1 October 2015, unless the Council considers a lesser period to be more appropriate in the individual circumstances;</p> <p>(b) Private Hire Operator's Licences be granted for five years from 1 October 2015, unless the Council considers a period of three years or one year to be more appropriate in the circumstances;</p> <p>(c) the proposed fees for Private Hire Operator's Licences shown in Appendix A to the report be amended as follows:</p> <p style="text-align: center;">1 year - £185; 3 year - £455; 5 year - £825;</p> <p>(d) no change be made at the present time to the Private Hire and Hackney Carriage condition requiring an annual driving licence check;</p> <p>(e) the Licensing Service be requested, in accordance with the provisions of section 70 of the Local Government (Miscellaneous Provisions) Act 1976, to publish a notice in the Portsmouth News concerning the proposals in (a) – (d) above (specifying a period of not less than 28 days) when any person aggrieved by the proposed fee variations can make an objection; and</p> <p>(f) any objections received as a result of (e) above be reported at the next meeting of the Committee on 17 November 2015, when the matter was due to be considered further following the consultation period.</p>
Outcome	
Link Officer	Ian Rickman

**LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2015/16**

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
2 JUNE 2015	<p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Committee work programme 2015/16</p> <p>Annual Monitoring Report on Applications Received</p>	
7 JULY 2015	<p>Committee work programme 2015/16</p> <p>Actual Revenue Expenditure 2014/15</p> <p>Annual Health and Safety Service Plan</p> <p>Licensed Premises and Community Safety</p> <p>Hampshire County Council Electoral Review</p>	
22 SEPTEMBER 2015	<p>Committee work programme 2015/16</p> <p>Taxi Tariff</p> <p>Advertising on Hackney Carriage Vehicles</p> <p>Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees</p>	Processes involved in the licensing of events
17 NOVEMBER 2015	<p>Spending Plans 2016/17</p> <p>Committee work programme 2015/16</p> <p>Update on Police Changes – Licensing Arrangements</p> <p>Review of Licensing Policy</p> <p>Gambling – Statement of Principles</p> <p>Amendment to Private Hire and Hackney Carriage Licensing Duration and Fees – Outcome of</p>	

	Consultation	
26 JANUARY 2016	<p>Committee work programme 2015/16</p> <p>A Review of the Hackney Carriage and Private Hire Licensing Conditions – Outcome of Consultation</p> <p>Review of Licensing Policy – Outcome of Consultation</p> <p>Gambling – Statement of Principles – Outcome of Consultation</p>	
22 MARCH 2016	<p>Committee work programme 2015/16 and draft for 2016/17</p> <p>Update on Fareham & Gosport Environmental Health Partnership</p>	

To be assigned:

In-house Licensing Training Sessions (2) - (one held on 22 September 2015)